

# **CITY OF BATAVIA – CONFERENCE MINUTES**

## **MONDAY, FEBRUARY 28, 2022**

Present were Council President Jankowski and Councilmembers Viele, Pacino, Briggs, Schmidt, Bialkowski and Richmond. Councilmembers Canale and McGinnis were absent.

### **Call to Order**

Council President Jankowski called the meeting to order at 7:01 PM immediately following the special business meeting.

### **Public Comments**

None.

### **Council Response to Public Comments**

None.

### **Communications**

Notre Dame High School submitted an application for a 5K on Saturday, March 12, 2022 at 10:00am. The race would start and end at Notre Dame High School. Council approved.

All Babies Cherished requested to hold a 5K on Saturday, June 4, 2022 from 9:00 – 11:00am. The race would start and end at 350 Bank St. Council approved.

### **Council President's Report**

Council President Jankowski announced the next regular City Council Business meeting to be held on Monday, March 14, 2022 at 7:00pm at the City Hall Council Board Room, 2<sup>nd</sup> Floor, City Centre.

### **Public Hearings:**

#### a. Public Hearing to Adopt the 2022/23 Budget Ordinance

A motion was made by Councilmember Viele to open the public hearing which was seconded by Councilmember Bialkowski. The motion was approved on roll call, 7-0. There were no speakers.

A motion was made by Councilmember Viele to close the public hearing which was seconded by Councilmember Bialkowski. The motion was approved on roll call, 7-0.

#### b. Public Hearing to Adopt and Amendment to Local Law No. 1 of the Year 2022 §184-41 (A), (B), (C), and (O) of the Batavia Municipal Code to establish New Water Rates, Meter Fees and Capital Improvement Fee

A motion was made by Councilmember Schmidt to open the public hearing which was seconded by Councilmember Viele. The motion was approved on roll call, 7-0.

There were no speakers.

A motion was made by Councilmember Schmidt to close the public hearing which was seconded by Councilmember Viele. The motion was approved on roll call, 7-0.

### **Youth Board Update**

Councilmember McGinnis added this to the agenda but was absent so will be moved to a future meeting.

### **2022/23 Budget Ordinance**

Jill Wiedrick, Assistant City Manager, noted that this was just to move the budget ordinance forward to be adopted at the next meeting. Council agreed to move the item forward.

### **Adoption of Local Law No. 1 of the Year 2022 §184-41 (A), (B), (C), and (O) of the Batavia Municipal Code to establish New Water Rates, Meter Fees and Capital Improvement Fee**

Mrs. Wiedrick noted that the rates were scheduled for a gradual increase each year and this was to move the local law forward for adoption. Council agreed to move the item forward.

### **Annual Resolutions: Strategic Plan, Investment Policy, Parking Permits, Employee Accrued Liability Reserve**

Mrs. Wiedrick noted that these were resolutions that needed to be approved annually and noted that most had minimal or no changes and explained funding and use of reserves associated with the resolution. Council agreed to move the item forward.

### **Water Chemical Bids**

Mrs. Wiedrick noted that prices were up on average about 30% and multiple contracts would be awarded. Council agreed to move the item forward.

### **Minnow Bids**

Mrs. Wiedrick noted that minnows are harvested annually to sell and would like to accept the highest responsible bid from Ron Hutcheson. She noted there would be provisions to renew the contract for an additional two years to eliminate the need to bid this out each year. Council agreed to move the item forward.

### **Hunt Agreement – City Centre \$1 Million DRI**

Mrs. Wiedrick recommended executing an agreement for design and engineering services from Hunt Engineers for the City Centre DRI project. She noted they were very excited to work on this project. Council agreed to move the item forward.

### **Bid for WTP Filter Media**

Mrs. Wiedrick noted that this is for replacement and cleaning of six interior filters and work would begin in the fall. She noted that it would come to a future meeting, not necessarily the next meeting on March 14<sup>th</sup>. Council agreed to move the item forward.

### **CDBG Jackson Street Water Grant Agreement**

Mrs. Wiedrick noted that this would accept a grant to replace current water four and six inch mains with 8 inch lines in residential areas of Jackson St. Council agreed to move the item forward.

### **WWTP Maximum Allowable Headworks Loading (MAHL) Evaluation**

Mrs. Wiedrick explained that this evaluation needs to be completed as part of the Headwork's capacity analysis and financial planning for the WWTP. Council agreed to move the item forward.

### **GO ART Grant – Community Garden**

Mrs. Wiedrick noted that GO ART received a \$5,000 grant, was asking Council to accept this grant and then would supply needs for the Community Garden. Councilmember Bialkowski wants DPW employees to review plans before approving the medium of any panels on the fence. Councilmember Pacino noted that the CEO of GO ART was excellent at getting grants for that organization. Council agreed to move the item forward.

### **Close Capital Projects**

Mrs. Wiedrick noted that at the end of each year, there are projects that were completed during that year and need to be closed and recommends closing the projects identified. Council agreed to move the item forward.

\* \* \*

**Conference Meeting adjourned at 7:25 PM.**

**Respectfully submitted,**

**Heidi J. Parker  
Clerk-Treasurer**

02/28/2022