

CITY OF BATAVIA – CONFERENCE MINUTES

MONDAY, AUGUST 14, 2017

Present were Council President Pro Tem Viele and Councilpersons Canale, Bialkowski, Briggs, Pacino, Christian and McGinnis. Council President Jankowski was absent.

Call to Order

Council President Pro Tem Viele called the meeting to order at 8:45 PM immediately following the business meeting.

Appoint Members to Various City Committees/Boards

Mr. Molino noted that the resolution was to appoint a volunteer to the community garden committee. Council agreed to move the item to the next business agenda.

Capital Project Close Out

Mr. Molino noted that a few times a year there is a need to officially close capital projects. Council agreed to move the item to the next business agenda.

Police Traffic Services Grant 2017-2018

Chief Heubusch noted that this grant in the amount of \$11,374 from the NYS Traffic Safety Committee was to increase traffic services. Council agreed to move the item forward.

NYS Division of Criminal Justice Services Grant

Chief Heubusch noted that they were awarded \$10,000 for technology and wanted to use the money towards body cameras. Councilperson Christian asked how many cameras. Chief Heubusch stated they are looking to purchase 32 total and this money would help offset the cost. Council agreed to move the item to the next business meeting.

Budget Adjustment for IT Network Radio

Mr. Molino noted that \$15,000 was budgeted for the purchase of a network switch but there have been radio failures and want to use the funds instead for a new radio. It would require an additional \$3,400 from equipment reserve to cover the emergency purchase. Council agreed to move the item to the next business meeting.

Purchasing Manual Update

Mr. Molino noted there were a few items that required a more thorough update and language clean-up which was why this wasn't put before Council earlier. He noted that the purchasing manual is required to be updated annually and the changes would help with ease of use. Council agreed to move the item to the next business meeting.

Annual Review of the Flood Insurance Assessment and Program for Public Information (PPI) for the CRS

Mr. Molino noted that this was just required correspondence with Council for the flood insurance program. He noted that they just needed to receive it and nothing further. Council agreed to move the item to the next meeting.

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Mr. Molino apologized for not communicating the tear down of the MacArthur pavilion and noted that it was discussed as part of the budget sessions. He stated that anything this significant would be communicated better in the future.

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Conference Meeting adjourned at 9:15 PM on the motion of Councilperson Bialkowski, second by Councilperson Christian and approval, 8-0, on roll call.

Respectfully submitted,

**Heidi J. Parker
Clerk-Treasurer**