

**CITY OF BATAVIA – SPECIAL CONFERENCE
MINUTES
MONDAY, JANUARY 8, 2018**

Present were Council President Jankowski and Councilpersons Canale, Christian, Viele, Briggs, Pacino, McGinnis, Bialkowski and Tabelski.

Call to Order

Council President Jankowski called the meeting to order at 7:22 PM following the organizational meeting.

Discussion about City Manager Recruitment

Mr. Molino noted that hiring a new city manager wasn't as simple as advertising for the position and suggested using an executive recruitment firm to assist with the search. He noted they bring with them a network of people that can help, there would be a cost, but that would be the cost of helping you find your next city leader. He noted that Batavia would currently be in competition with Geneva as their City Manager was also leaving. Mr. Molino explained that the more competitive candidates would actually be interviewing the City to see if this was a place they would want to work and a search firm would help manage that process. Councilperson Christian noted that she reviewed the paperwork she was provided and highlighted a lot of things that needed to be considered for this process. Councilperson Bialkowski suggested contacting three or four firms for proposals and discuss them at the next meeting. Council President Jankowski thought they should formulate a committee with Council, employees and the public for initial screening and then Council would decide on a smaller group. Councilperson Briggs suggested Dawn Fairbanks, HR director, department heads and a couple of Council members. Council President Jankowski noted that he had heard from the public that they wanted to be able to offer their input on the new manager. Mr. Molino suggested just a couple of Council members as this hire would ultimately be working for them. Council President Jankowski suggested he, Councilpersons Bialkowski and Tabelski, and Mrs. Fairbanks contact firms and get proposals. Councilperson Christian noted that she would be attending a NYCOM meeting on February 11th and would discuss with them as well. Councilperson Tabelski noted that, out of respect to the staff taking on new roles, they move deliberately.

Councilperson Tabelski also noted that the GAM meeting would be held in Council chambers on Thursday, January 18th at 7:00pm if anyone wanted to attend.

Executive Session ... Litigation Matters

MOTION TO ENTER EXECUTIVE SESSION

Motion of Councilperson Pacino

WHEREAS, Article 7, Section 105(1)(d), of the Public Officer's Law permits the

legislative body of a municipality to enter into Executive Session to discuss "...proposed, pending or current litigation..." and;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia, that upon approval of this Motion, the City Council does hereby enter into Executive Session.

Seconded by Councilperson Christian and on roll call approved 9-0. Council entered executive session at 7:37pm and concluded at 8:05

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On the motion of Councilperson Christian, second by Councilperson McGinnis, and approval on roll call of 8-0 (Councilperson Bialkowski had left), the special conference meeting adjourned at 8:05 PM.

Respectfully submitted,

**Heidi J. Parker
Clerk-Treasurer**