

Mall Market Application

Vendor Information

Business/Vendor Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

Federal Tax ID Number: \_\_\_\_\_

Are you a minority or woman-owned business?

Minority Business Enterprise YES NO

Women-Owned Business Enterprise YES NO Certificate Date: \_\_\_\_\_

Minority/Women-Owned YES NO Withholding Tax Code: \_\_\_\_\_

Are you a veteran-owned business?

Veteran-Owned Business YES NO

Service Disabled Veteran-Owned Small Business YES NO

Complete description of goods/services you will be selling:

\_\_\_\_\_  
\_\_\_\_\_

Serving/Selling Alcohol? YES NO

If YES: Liquor liability coverage is required

Market Dates

Mall Opens: 7:30am

Market Hours: 10:00am – 1:30pm

Mall Closes: 2:00pm

Dates: Twice a month on Saturdays.

The fee for a 10 x 10 space is:

\$10.00/day

\*NON-REFUNDABLE\* Payment due the Wednesday prior in order to be included in upcoming advertising

Will you require electricity? YES NO

Insurance: A Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured and Workers Compensation coverage is required with your application.

OFFICE USE ONLY

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Reasoning: \_\_\_\_\_

Initials: \_\_\_\_\_

Date: \_\_\_\_\_

# Mall Market Application

**Thank you for your interest in hosting your business in the Genesee County Mall Market.**

**As a potential vendor, please be aware of the following information:**

- If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event.
- If your goods/services involve food, a temporary health permit is required and must be displayed.
- All food vendors must have a type ABC fire extinguisher. All fire extinguishers must be inspected within the last year.
- Deep fryers must be approved. Commercial types require a type “K” portable fire extinguisher.
- Vendors are responsible for leaving a clean area at closing.

### Hold Harmless Agreement

\_\_\_\_\_, the vendor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney’s fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia and the Batavia Development Corporation or by any act or omission of the \_\_\_\_\_ (vendor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

By signing this application, I agree to sell only the items listed on the Mall Market Application form, unless the Batavia Development Corporation and the Department of Public Works grants an additional request at a later date. I accept full responsibility for all of my (and others') actions and activities in the Mall Market during the dates specified on this application. I acknowledge the Batavia Development Corporation and the Department of Public Works' authority to resolve any disputes concerning product legitimacy, procedural and vendor conduct violations, and to impose any penalties, including possible suspension or removal from the Mall Market.

**Vendor Name:** \_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

### Please return this application to:

Batavia Development Corporation  
One Batavia City Centre  
Batavia, NY 14020

OR

**Email**  
director@bataviadevelopmentcorp.org

### OFFICE USE ONLY

Approved:	Denied:	Reasoning:	Initials:	Date:
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