

Application to City Clerk for Copy of Marriage Record

TYPE OF RECORD DESIRED (Check One)

Search and
Certification

☐

Fee \$10.00
per copy

A Certification, an abstract from the marriage record issued under the seal of the Health Department, includes the names of the contracting parties, their residence at the time the license was issued as well as date and place of birth of the bride and groom.

A Certification may be used as proof that a marriage occurred.

Search and
Certified Copy

☐

Fee \$10.00
per copy

A Certified Transcript includes all of the items of information occurring on the original record of the marriage.

A Certified Transcript may be needed where proof of parentage and certain other detailed information may be required such as: passports, veteran's benefits, court proceedings, or settlement of an estate.

PLEASE COMPLETE FORM AND REMIT FEE

FEES: Make money order or check payable to New York State Department of Health. Please do not send cash or stamps.
There is no fee for a record to be used for eligibility determination for social welfare or veteran's benefits.

PLEASE PRINT OR TYPE

Name (First) (Middle) (Last) of Groom	Name (First) (Middle) (Last) of Bride
Groom's Age or Date of Birth	Bride's Age or Date of Birth
Residence (County) (State) of Groom	Residence (County) (State) of Bride
Date of Marriage or Period Covered by Search	If Bride Previously Married, State Name Used at That Time
Place Where License Was Issued	Place Where Marriage Was Performed
Signature of Applicant _____ Date _____	
Address of Applicant _____	

PLEASE PRINT NAME AND ADDRESS WHERE RECORD SHOULD BE SENT

Name _____		
Address _____		
City _____	State _____	Zip Code _____

Fee: \$10.00/Copy

Mailing Information:

City of Batavia
Clerk-Treasurer
One Batavia City Centre
Batavia, NY 14020