

Application to City Clerk for Copy of Marriage Record

TYPE OF RECORD DESIRED (Check One)

<p>Search and Certification/Certified Copy <input type="checkbox"/> Fee \$10.00 per copy</p> <p>A Certification, an abstract from the marriage record issued under the seal of the Health Department, includes the names of the contracting parties, their residence at the time the license was issued as well as date and place of birth of the bride and groom.</p> <p>A Certification may be used as proof that a marriage occurred.</p>	<p>Search and Certified Transcript <input type="checkbox"/> Fee \$10.00 per copy</p> <p>A Certified Transcript includes all of the items of information occurring on the original record of the marriage.</p> <p>A Certified Transcript may be needed where proof of parentage and certain other detailed information may be required such as: passports, veteran's benefits, court proceedings, or settlement of an estate.</p>
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PLEASE COMPLETE FORM AND REMIT FEE

FEES: Make money order or check payable to City of Batavia. Please do not send cash. If using credit card - include # & Exp Date
There is no fee for a record to be used for eligibility determination for social welfare or veteran's benefits.

PLEASE PRINT OR TYPE

Name First Middle Last (pre-marriage) of Bride or Groom	Name First Middle Last (pre-marriage) of Bride or Groom
Date of Birth	Date of Birth
Residence (County) (State)	Residence (County) (State)
Date of Marriage or Period Covered by Search	If Bride Previously Married, State Name Used at That Time
Place Where License Was Issued	Place Where Marriage Was Performed
Signature of Applicant _____ Date _____	
Address of Applicant _____	

PLEASE PRINT NAME AND ADDRESS WHERE RECORD SHOULD BE SENT

Name _____
Address _____
City _____ State _____ Zip Code _____

Fee: \$10.00/Copy (add \$3 surcharge if paying with credit card)

Mailing Information:
City of Batavia
Clerk-Treasurer
One Batavia City Centre
Batavia, NY 14020