



City of Batavia
Batavia, New York 14020
(585) 345-6300

Official Use Only:

Application #:

Field Reservation Application
(A separate permit must be issued for each field requested)

Name of Organization (Team Name) _____

Field Requested – (softball – Kibbe, Williams, Lions) (baseball – Macarthur, Williams) _____

Softball Baseball Soccer Football Other (specify) _____ - Circle one

Dates & Times Requested – enter on attached schedule sheet – cost is \$20 for 2 hours (\$0 for Community Youth Sports)

Any other details we need to know: _____

Contact Information:

Primary contact:

Secondary contact:

Name _____

Phone # _____

E-mail address _____

Mailing Address _____

LIGHTS: If use of lights is needed, tokens can be purchased from the Clerk’s Office for \$12 each. Each token will provide 1 hour of light (lights must not be on past 11:00 PM)

The City of Batavia Park System is “CARRY IN/CARRY OUT.” All users must remove and dispose of their own trash. Organizers will be responsible for their members and guests.

PLEASE NOTE:

1. Be as specific as possible in the description so we have the best understanding of your event. **Applications shall be submitted at least 30 days in advance.**
2. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
3. City Sign Ordinances Shall Be Complied with at All Times and in All Regards
4. The application fee is due at time of submission of the application and is non-refundable.
5. Smoking and consumption of alcohol is prohibited in all City parks.
6. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the date of event.

Hold Harmless Agreement

_____, the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the _____(Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the approval of the application.

Date:

Name of Applicant

Authorized Signature, Title

Name – Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

Date:

Signature of Applicant:

Please forward this application to:

**City Clerk's Office
Attention: Field Reservation Application Dept
One Batavia City Centre
Batavia, New York 14020**

